

# HEALTH & SAFETY REPRESENTATIVE INITIAL OHS TRAINING COURSE



## DESCRIPTION

The Occupational Health and Safety Act 2004 (OHS Act) recognises the important role Health and Safety Representatives (HSRs) play in representing the health and safety interests of employees. HSRs are elected representatives of employees in a designated work group (DWG) and under Section 67 of the OHS Act 2004 and are entitled to undertake WorkSafe Victoria approved OHS training for HSRs and choose their training course in consultation with their employer.

The Recovre Group is approved to deliver the HSR Initial OHS Training course.

- ✓ All elected HSRs and deputy HSRs after completing an initial course of training, have an entitlement (for each year they hold office) to attend HSR Refresher OHS training course and choose the course in consultation with their employer
- ✓ Under OHS legislation, employers must not obstruct or prevent HSR's from attending an approved course of their choice
- ✓ This training is primarily designed for HSRs and deputy HSRs. However, managers and supervisors and health and safety committee members and other people involved with health and safety in the workplace may also find it beneficial.

## WHO SHOULD ATTEND?

- ✓ All elected HSRs and Deputy HSRs are entitled to undertake the WorkSafe Victoria approved HSR Initial OHS Training course and choose their training course in consultation with their employer
- ✓ An employer, if requested, must allow an elected HSR and elected Deputy HSR to attend a WorkSafe approved HSR Initial OHS Training Course on paid time, pay the cost of the course and any other associated costs

## COURSE CONTENT

- ✓ Interpreting the OHS legislative framework and its relation to the HSR
- ✓ Identifying key parties and their legislative obligations and duties
- ✓ Establishing representation in the workplace
- ✓ Participating in consultation and issue resolution
- ✓ Represent designated work group members in any OHS risk management process undertaken by the appropriate duty holder/s
- ✓ Issuing a Provisional Improvement Notice (PIN) and directing the cessation of work



## OUTCOME

The aim of this WorkSafe approved 5 Day training course is to provide HSRs and Deputy HSRs with the knowledge, skills and confidence to enable them to exercise their powers for the purpose of representing members of their designated work group under the OHS Act 2004, and to help make their workplace safer.

## PREREQUISITES

There are no pre requisites for this course.

## MATERIALS SUPPLIED

Participants will receive a comprehensive course manual, an official hard copy of the OHS Act 2004 and all relevant resources.

Lunch and refreshments provided during public courses.

## MATERIALS TO BRING

All materials are provided.

## AWARD

Participants will receive a Certificate of Attendance on completion of the 5 days.

Please note this course must be completed within 6 months of course commencement.

## ADDITIONAL NOTES

All trainers are WorkSafe Victoria approved to deliver the HSR Initial OHS Training course. They have a solid, detailed understanding of the Victorian OHS Act (2004), in particular all sections relevant to the purpose of HSRs and their powers, protections and entitlements.

## RELATED COURSES

HSR Refresher OHS Training course: HSRs and deputy HSRs must complete the HSR Initial OHS Training before attending the Refresher.

## COURSE DATES

To view course dates visit our website [www.recovre.com.au](http://www.recovre.com.au) or click on this link to go straight to the training page [HERE](#)

For private training needs contact us on the below to discuss.

## CONCERNS OR COMMENTS

Customers of Recovre's training and consulting services have a right to raise any concerns about any aspect of the service. Please submit in writing the exact reason for the concern via 'Submit an enquiry' section of this link: <https://www.recovre.com.au/contact-recovre-group/>

All written complaints will receive written confirmation of their receipt and the outcome.

We will deal with reported concern in timely manner.

## ENQUIRIES AND BOOKINGS

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