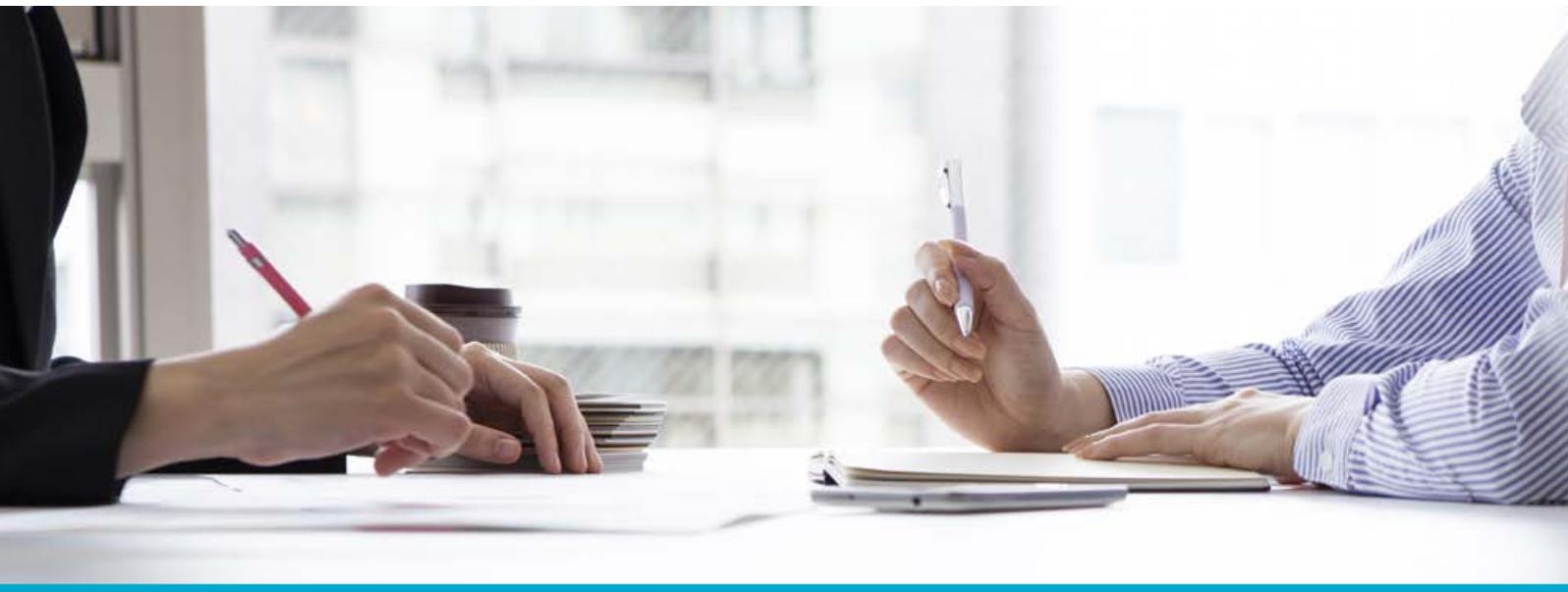


# HEALTH & SAFETY REPRESENTATIVE REFRESHER OHS TRAINING COURSE



## DESCRIPTION

This WorkSafe approved Refresher training course will assist HSRs' and Deputy HSRs' understanding of how they can effectively use their powers when participating in the identification, prevention and control of the risks associated with work related violence.

HSR training equips participants with the confidence, skills and knowledge to understand and effectively exercise their powers under the Victorian Occupational Health and Safety Act 2004 (the OHS Act).

## WHO SHOULD ATTEND?

Entitlements to attend these courses: Under the OHS Act 2004 (section 67):

- ✓ All elected HSRs and Deputy HSRs (DHSR's) who have completed the Initial course of training, are entitled to undertake the WorkSafe Victoria approved HSR Refresher OHS Training course and choose their training course in consultation with their employer (for each year they hold office)
- ✓ An employer, if requested, must allow an elected HSR and elected Deputy HSR to attend a WorkSafe Victoria approved HSR Refresher OHS Training Course on paid time, pay the cost of the course and any other associated costs
- ✓ Under OHS legislation, employers must not obstruct or prevent HSR's from attending an approved course of their choice

This course is designed specifically for HSRs and DHSRs who want to refresh their knowledge and skills.

## COURSE CONTENT

- ✓ The OHS legislative framework
- ✓ Legislative obligations and duties of key parties
- ✓ Representation in the workplace
- ✓ Consultation and issue resolution
- ✓ Designation work group arrangements
- ✓ Issuing a Provisional Improvement Notice (PIN)
- ✓ Identification, prevention and control of the risks associated with work related violence.



## LEARNING OUTCOMES

This WorkSafe approved HSR Refresher course is an opportunity to revisit aspects of the HSR Initial OHS Training Course such as key terms and concepts, the value of HSRs to workplace safety, the role of WorkSafe inspectors, hazards and PIN forms. This course specifically addresses how HSRs' and Deputy HSRs' can effectively use their powers when participating in the identification, prevention and control of the risks associated with work related violence.

## PREREQUISITES

Under section 67 of the Victorian OHS Act (2004), all elected HSRs and DHSRs after completing an initial course of training, have an entitlement (for each year they hold office) to attend Refresher training and choose the course in consultation with their employer.

## MATERIALS SUPPLIED

Participants will receive a comprehensive course manual and all relevant resources.

Lunch and refreshments provided at Recovre's public courses.

## MATERIALS TO BRING

Participants are requested to bring along their own official hard copy of the OHS Act 2004 that was provided as part of the Initial course. All other materials are provided.

## AWARD

Participants will receive a Certificate of Attendance.

## ADDITIONAL NOTES

All trainers are WorkSafe Victoria approved to deliver the HSR Refresher OHS Training course. They have a solid, detailed understanding of the Victorian OHS Act (2004), in particular all sections relevant to the purpose of HSRs and their powers, protections and entitlements.

## COURSE DATES

To view course dates visit our website [www.recovre.com.au](http://www.recovre.com.au) or click on this link to go straight to the training page [HERE](#)

For private training needs, contact on the below to discuss.

## CONCERNS OR COMMENTS

Customers of Recovre's training and consulting services have a right to raise any concerns about any aspect of the service. Please submit in writing the exact reason for the concern via 'Submit an enquiry' section of this link: <https://www.recovre.com.au/contact-recovre-group/>

All written complaints will receive written confirmation of their receipt and the outcome.

We will deal with reported concern in timely manner.

## ENQUIRIES AND BOOKINGS

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